

GRE Accommodation Request Timeline Planner

Step-by-Step Guide to Securing Testing Accommodations

Testing accommodations can take time to approve and schedule. Use this planner to work backward from your test date so you have approval, center availability, and registration locked in with minimal stress.

Accommodation Request Timeline (work backward from your test date)

- **Week 10–12 before test:** Begin gathering documentation from qualified professionals.
- **Week 8–10 before test:** Submit accommodation request to ETS with complete documentation.
- **Week 6–8 before test:** ETS reviews request (standard timeline).
- **Week 4–6 before test:** Approval received; begin searching for appropriate testing centers.
- **Week 2–4 before test:** Register for the GRE with approved accommodations.
- **Week 0–2 before test:** Confirm testing center arrangements and arrival instructions.

Checklists

Common Accommodation Types

- **Extended Time** (50%, 100%, custom) — standard approval timeline
- **Frequent Breaks** — standard approval timeline
- **Separate Room** — usually quicker approval
- **Assistive Technology** — may need demo/verification
- **Reader / Scribe Services** — requires specialized arrangements
- **Multi-Day Testing** — requires extended coordination

Required Documentation

- Professional diagnosis from a qualified professional
- Functional impact assessment
- History of accommodation use in academic settings
- Specific accommodation recommendations
- Recent evaluation (typically within 3–5 years)

Testing Center Considerations

- Not all centers can accommodate extended-time testing.
- Multi-day testing requires special scheduling and may have limited availability.
- Contact centers directly to verify capacity and supported accommodations.
- If possible, book during low-demand periods to reduce scheduling risk.

Your dates (fill in): Test date: _____ Target registration date: _____ Center/contact notes: